

To: Management Council

From: Dan Henry

Subject: Notes

Date: January 26, 2012

Management Council
Thursday, January 26, 2012
2:00 p.m., LA-107

Present: Dan Henry, Michael Aldaco, Nick Dimitri, Terence Elliott, James Eyestone, Helen Kalkstein, Bruce King, Viviane LaMothe, Priscilla Leadon, Susan Lee, Jose Oliveira, Darlene Poe, John Wade,

Absent: Sue Abe, Vicki Ferguson, Donna Floyd, Aleks Ilich

Dan suggested we meet in the Fireside Room for our next meeting.

1. **Collective Bargaining** – No report.

2. **Committee Reports:**

DGC – John said they met yesterday. Items of discussion were: unfunded liability, tuition increases, capital improvement bond for 2012, enrollment, district-wide achievement gap meeting, budget, and Standards of Scholarship policy.

- The retirement board is investing some of our funds to help with the unfunded liability. We had 50 million cash and invested some of that money. Nick said he was impressed with the investment results as our unfunded liability for retirement benefits is a quarter of a billion dollars, and with the fortunate investment returns to date, Nick feels it is hopeful we can fund this liability within the expected 30 year timeline.
- Non-resident tuition fee has increased and resident student tuition will also be increased soon.
- Ray Pyle addressed the possibility of a 2012 capital improvement bond. A polling firm will be hired to guide the governing board in deciding whether to put a regional (e.g. west county) or county-wide bond measures on the ballot. There was discussion at DGC about going to the voters for a third time.
- Enrollment is down 3% district-wide - same as last year and all three colleges are over cap.
- The Chancellor is planning an achievement gap district-wide meeting on April 27th or May 4th.
- The district has a 7 million dollar budget reduction and if the governor's initiative doesn't pass, the reduction will be worse. Possibly 350 sections will have to be cut.
- The Standards of Scholarship policy is being reviewed. Michael said this is Title V language concerning repeatability of a non-repeatable class. New Title V language says anytime there is a "W" or substandard grade for any given class, all of those grades now count – no repeats after three times. Drop dates with a "W" also was discussed. Dan said it sounds as though we need to discuss interventions for our students who often repeat classes and do not pass. Auditing a class is done with the instructor's permission and means a student is not officially registered in the class, therefore, not receiving credit, grade or units.

College Council – No update as we haven't met yet this semester.

DMC – Nick reported evaluation training at CCC is scheduled on April 26 from 2:20 to 4:20 p.m. Nick said we have a new management evaluation process in place and management evaluations will commence after the training sessions.

MSD – No report.

Achievement Gap – Michael reported that on All College Day the Achievement Gap committee gave a panel presentation in order to invoke campus conversations. They are currently garnering courses from

the data master file in order to administer the student survey. Dan will send out the e-mail to staff and faculty soon informing them of the survey. Michael said they are also looking for survey proctors.

3. **Construction Update** – Dan reported the status of the Campus Center may be delayed due to seismic issues. Helen attended the Music Building construction meeting and is enthused on its progress and quality of renovation. There has been a complete renovation in most parts of the building since asbestos was found. Helen reported that Rooms A1A and A1B have been conjoined in the Art Building and that area has been renovated into a large computer lab.

4. **Budget Report** - Dan said he will be attending a special meeting tomorrow at District to discuss the upcoming proposed budget. Dan invited Nick to attend on behalf of Mariles. The budget depends heavily on the governor's passage of the proposed tax measure. Strategies will be discussed including looking at summer session offerings and furloughs for next year. We have unfunded FTES now, but we came close to our FTES target. Dan emphasized that we should not have any short summer session classes that end in June. CCC has 90% of our budget invested in personnel. Dan will inform managers via e-mail on decisions made at tomorrow's district budget meeting.

5. **Managers on Validation Teams for Spring 2012** – Viviane – Dental; Susan – International Ed; Priscilla - Biotech; Michael – English; John – Student Services
Dan will ask Donna to serve on the ESL validation team.
Dental, Academic Skills, Business/Real Estate still need a manager on the validation teams.

6. **4/10 Schedule During at Spring Break** – Dan said this issue is currently being discussed at district office with the bargaining units.

7. **Around the Table:**

- Priscilla said they are starting monthly grant meetings for anyone who is responsible for a grant on campus. We are trying to combine our grant services to become more efficient. This committee will also public a monthly newsletter.
- John said they had 100 movie tickets donated from Lucas Films and the 100 Black Men in the Bay Area in order to take our African American Male students to see *Red Tails*, a current movie about the Tuskegee airmen in WW II.
- Viviane said the Kennedy King scholarships are out and we need to help our students prepare for that scholarship process. She is also soliciting for mentors to help our students with this scholarship.
- Dan announced the Dr. Martin Luther King, Jr. program and the Art Gallery Reception, both this evening.
- Terence announced the fire marshal never showed up today in his area.
- Dan read the district's public information statement about the district's current financial aid fraud investigation.

Meeting adjourned at 3:15 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President